

City of McKenzie
Meeting of Mayor and Council
Monday, March 21, 2016 at 7:00 p.m.

- A. Call to Order – Mayor Holland
- B. Opening Prayer – Councilperson Townes
- C. Pledge of Allegiance – Councilperson Townes
- D. Roll Call

PRESENT

Mayor Holland	Councilperson Townes
Vice Mayor Hale	Councilperson Pruneau
Councilperson Gallimore	

ABSENT

Councilperson Allen	Councilperson Hochreiter
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- E. Mayor’s Welcome
- F. Approval of Minutes

A motion was made by Councilperson Pruneau, seconded by Councilperson Gallimore, to approve the minutes from the February 18, 2016 meeting. The motion carried.

- G. Financial Matters

Mayor Holland presented to the council information regarding the West Tennessee Industrial Association’s notice for professional services in conjunction with the upcoming Retail Academy. A fee of \$4665 is due by April 6, 2016. A motion was made by Vice Mayor Hale, seconded by Councilperson Pruneau to remit the fee to WTIA.

Motion by roll call vote:

Councilperson Allen		Councilperson Hochreiter	
Councilperson Gallimore	Y	Councilperson Pruneau	Y
Vice Mayor Hale	Y	Councilperson Townes	Y

Votes were as follows: 4 Yes 0 No 0 Abstain 2 Absent
Motion carries.

- H. Mayor Holland swore in Officer Frank McGee as a member of the McKenzie Police Department.

- I. Mayor Holland presented Garlon Prewitt with a proclamation recognizing his dedication and service to the City of McKenzie. (A copy is on file.)
- J. Mayor Holland presented Madyson Driggers and Adriana Holton with a proclamation recognizing their art work/painting at the future Farmers Market building.
- K. Public Hearing (Shannon Cotter) for 2010 Small Cities Block Grant Disaster Project: Ms. Cotter presented information about the completed projects on Como Street and the “big ditch” area that were the result of a flood in the year 2010. The cost of the project was \$478,000 and that the project was in compliance with the requirements of the grant. She also explained about the upcoming sidewalk project on Stonewall Street. She is in the process of obtaining easements from the property owners.
- L. Old Business

- 2nd Reading of Ordinance No. 495, “An Ordinance to Establish Impound Lot Regulations and Fees for Impounded and/or Seized Vehicles”

Motion by Councilperson Gallimore, seconded by Councilperson Townes to approve Ordinance No. 495

Motion is by roll call vote:

Councilperson Allen	-	Councilperson Hochreiter	-
Councilperson Gallimore	Y	Councilperson Pruneau	Y
Vice Mayor Hale	Y	Councilperson Townes	Y

Votes were as follows: 4 Yes ___ No ___ Abstain 2 Absent
Motion carries.

- 1st Reading of Ordinance No. 496 “An Ordinance to Establish Fees for the Release of City Documents Including Police Videos and Documents”

Motion by Vice Mayor Hale, seconded by Councilperson Pruneau to approve Ordinance No. 496

Motion is by roll call vote:

Councilperson Allen	-	Councilperson Hochreiter	-
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 4 Yes ___ No ___ Abstain 2 Absent
Motion carries.

- 1st Reading of Ordinance No. 497 “An Ordinance to Amend the Municipal Zoning Ordinance of McKenzie, Tennessee: Adoption of Design Review Guidelines”

Motion by Vice Mayor Hale, seconded by Councilperson Townes to approve Ordinance No. 497.

Motion by roll call vote:

Councilperson Allen	-	Councilperson Hochreiter	-
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Gallimore	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 4 Yes ___ No ___ Abstain 2 Absent
Motion carries.

- Approval of Proposed Personnel Manual

Motion by Vice Mayor Hale, seconded by Councilperson Pruneau, to approve the personnel manual.

Motion is by roll call vote:

Councilperson Allen	-	Councilperson Hochreiter	-
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 4 Yes ___ No ___ Abstain 2 Absent
Motion carries.

M. New Business

- Approve a Resolution No. 16-009 Approving Moore Construction Company (Clarksville, TN) as the contractor on Sewer Rehabilitation Project 3849-07

Motion by Vice Mayor Hale, seconded by Councilperson Townes to approve Resolution No. 16-009

Motion by roll call vote:

Councilperson Allen	-	Councilperson Hochreiter	-
Councilperson Gallimore	<u>Y</u>	Councilperson Pruneau	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Townes	<u>Y</u>

Votes were as follows: 4 Yes ___ No ___ Abstain 2 Absent
Motion carries.

N. Any Other Business

Mayor Holland reported that the annual Tennessee Municipal League Conference is June 11-14, 2016 in Gatlinburg. She asked that the board members let Terry know prior to May 1 if they plan to attend.

She also reported that Savannah, Tennessee is hosting historic workshop on Friday, April 8. She has made reservations for ten. The workshop is free.

O. Citizens Input

None

P. Council Reports

Vice Mayor Hale reported that the well testing will be done on Tuesday, March 23. The street department will continue to pick up leaves that are not bagged through April 1. He also said the brush truck is still waiting for repairs and that the employees have been doing routine maintenance work on the mowing equipment. Mr. Hale also said the traffic lights at the intersection of Hwy. 79 and Cedar Street need replacing but he is hoping to wait until after July 1 (new fiscal year).

Councilperson Townes reported that the opening of the Park Theater was a success. He and Jennifer Waldrup updated us on the upcoming "Nights on Broadway" program and the Southern Fried Foods Festival. Mayor Holland and City Attorney Keeton reported that TWRA had performed their environmental studies on Carroll Lake.

In the absence of Councilperson Hochreiter, Mayor Holland stated the fire department had 62 calls.

Councilperson Gallimore stated that bid opening on the water improvement project was complete (March 16) and that the award to Moore Construction had been approved a few minutes earlier.

Councilperson Pruneau reported the police department had done 709 security checks in February and that the number of auto accidents had increased during February.

Q. Adjournment – Motion by Vice Mayor Hale, seconded by Councilperson Townes to adjourn at 7:56 p.m.

Jill Holland, Mayor

ATTEST:

Ms. Terry McCoy, City Recorder/CMFO